

Web-Based Software Built to Fit your Business

Complete, seamless, real-time integration with Microsoft Dynamics GP Accounts Payable

Control user entry and access to fields with user-specific field templates

Handles any approval structure and organizational hierarchy

Intuitive navigation controls for viewing current and archived expense sheets

Default GL Accounts by User, Department or Expense Type using GL Account Overlays

Status of an expense sheet viewable throughout its lifetime from entry to approval and then final processing

Email-based alerts for Pending Approvals, Approved, Disapproved and Processed

Multi-language capable

Multi-currency support

Active Directory compliant

100% written in Microsoft .NET — means easy deployment across the entire enterprise

Simple and intuitive web browser dashboard interface — users can see current activities at a glance

Online context-sensitive help

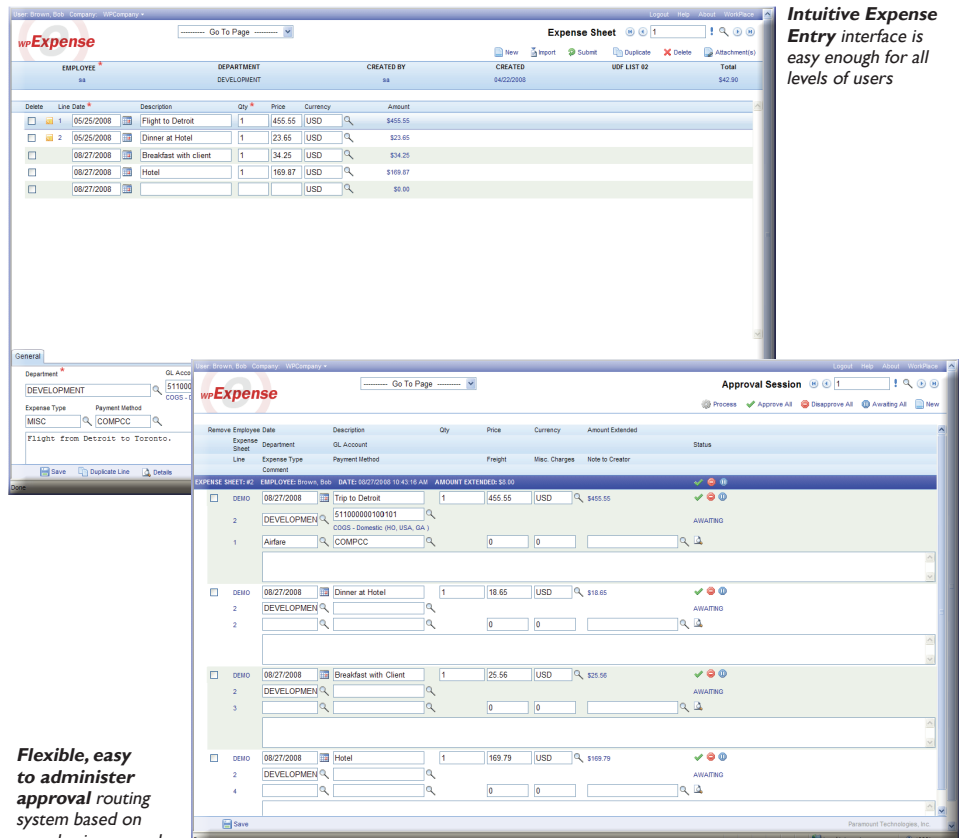
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## Enterprise-Class Expense Management for Medium-Sized Companies

**WorkPlace Expense for Microsoft Dynamics GP** is a robust web-based expense management solution that allows organizations to increase employee productivity and streamline employee reimbursement in a secured environment.

Designed to remove paperwork and streamline business processes, WorkPlace Expense for Microsoft Dynamics GP integrates with Microsoft Dynamics GP Accounts Payable to give employees an easy way to enter expenses - and managers an easy way to approve them.

WorkPlace Expense for Microsoft Dynamics GP supports the electronic submission of expense reports, automatic routing, and electronic approvals of individual line-item expenses, all through an intuitive web browser-based interface.



**Intuitive Expense Entry interface is easy enough for all levels of users**

Line	Date	Description	Qty	Price	Currency	Amount
1	05/25/2008	Flight to Detroit	1	455.55	USD	\$455.55
2	05/25/2008	Dinner at Hotel	1	23.65	USD	\$23.65
1	08/27/2008	Breakfast with client	1	34.25	USD	\$34.25
1	08/27/2008	Hotel	1	169.87	USD	\$169.87
	08/27/2008				USD	\$0.00

**Approval Session**

Expense Sheet	Description	Qty	Price	Currency	Amount Extended	Status
08/27/2008	Trip to Detroit	1	455.55	USD	\$455.55	AWAITING
08/27/2008	Dinner at Hotel	1	18.65	USD	\$18.65	AWAITING
08/27/2008	Breakfast with Client	1	25.56	USD	\$25.56	AWAITING
08/27/2008	Hotel	1	169.79	USD	\$169.79	AWAITING

**Flexible, easy to administer approval routing system based on your business needs**

## About Paramount Technologies

Paramount Technologies is the leading global provider of Employee Workforce Automation software for middle-market and enterprise organizations.

The Paramount WorkPlace Suite of web-enabled eProcurement, Project Accounting, Expense Management and Time Management solutions leverages clients' ERP investment, reduces transaction costs and enhances process efficiencies through the automation of employee-driven transactions.

*"It takes a typical organization anywhere from 30 to 90 days to complete an expense-to-reimbursement cycle, at a cost of \$30 to \$60 per expense report. If an item on an expense report is declined or requires further approval, the cost of this process can increase two- or three-fold, and the process can be extended for weeks."*

	Expense Processing	
	Manual	Automated
Average cost to process an expense report	\$45	\$5 or less
Average days to settlement	30-90	3 or less

– Aberdeen Group

### Powerful User Expense Entry

WorkPlace Expense offers a user-friendly, web-based way to submit expense sheets from any location. Employees can enter their own expense sheets and have them routed automatically for approval. They can attach any number of receipts and other supporting documents that may be required or that may facilitate approval. Employees can include unlimited free-form comments to provide detailed explanation behind an expense. A flexible and easy-to-use internet search system helps users find the data they are looking for quickly, and online context-sensitive help is available at all times. Complete Active Directory integration and compliance.

### Configurable User Interface

Administrators can control each user's entry and access to fields by creating employee-specific field templates that can hide fields, make them read-only, show default values, make them required, or limit what is selectable within a field. Based upon the setup of the employee, templates and filters, a user can only access the information you allow them to, and your business rules are enforced throughout the expense management process.

### Approval Routing

WorkPlace Expense includes an easy-to-use approval interface that even the casual system user can operate with little training. The approval screen makes it easy for managers to quickly review the expense sheets in their queue. Online drill-down options allow approvers to review expense sheets at a summary or detailed level. Approvers can click within their notification messages to open the easy-to-use approval system, preloaded with the items in their queue. Email notifications ensure timely approval and employee event notification through an entirely paperless system.

### Configurable Approval Control

WorkPlace Expense offers configurable business rule-driven application functionality that can be tailored to how you do business using a flexible, easy to administer approval routing system based on your business rules. The approval system can handle any approval structure and organizational hierarchy. The configurable Rules Engine controls and routes each expense sheet line to different approvers based on Employee, Expense Type, Currency Amount, GL Account, Payment Method, Department and many other criteria. Non-financial lists allow approval rules

to be based on a list of values, not just a single value. You can enforce departmental, divisional and corporate approvals with multilevel approval lists, and there is no limit on the number of levels of approval.

### Comprehensive Status Monitoring

A simple and intuitive user dashboard concept enables employees to see their current activities at a glance. Employees and approvers can view the status of an expense sheet online and in real-time throughout its lifetime from entry to approval to final processing. Employees and approvers can receive email-based alerts and reminders for Pending Approvals, Approved, Disapproved and Processed enabling them to keep as informed as desired. Intuitive navigation controls allow for easy viewing of current and archived expense sheets. Administrators can add custom reports and enable controlled report access by user.

### Complete Multi-Currency Support

Employees can enter expense items in the currency in which they were incurred. A baseline currency is defined for the organization and used for reporting, and a transactional currency that can be selected for individual transactions, as well as defined as a personal option by employees. The transaction currency is based on an exchange rate of the baseline currency for the organization.

### Enhanced Sarbanes-Oxley Compliance

Under Section 404 of Sarbanes-Oxley, companies must document all internal processes that could affect the bottom line. These can include the flow of work related to travel expenses, accounts payable, procurement and even quality assurance. Sarbanes-Oxley also demands that companies identify possible risks — such as the potential for fraud or substandard parts, create controls to mitigate each threat, and document those controls. WorkPlace Expense provides tight process control over, and documentation of, the entire expense management process.

### Designed for Enterprise-Wide Compatibility

WorkPlace Expense is written entirely in Microsoft .NET making our web-based functionality easy to deploy across the entire enterprise.



ISV/Software Solutions



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